

1. Counselor

- a. Counselors are responsible for the direct supervision of their bunk
- b. Counselors should ensure that all campers are participating and are enjoying all activities in a safe and fun way.
- c. Counselors should use songs and smiles to set a good example of camp spirit; and otherwise boost the morale of their bunk.
- d. Instill a love of Judaism and Torah in the campers by being a good role model and by educating the campers through stories and activities.
- e. Assist with the preparation of activities in their bunks.
- f. Participate in activities run by specialized activities staff and on trips where others are directing activities as is described in this handbook.
- g. Counselors are responsible to the Head Counselor and should always ask for assistance if in doubt of a camp policy or procedure or if the health or safety of a camper or staff member is in question.

Quick Reference

Creating Camp Atmosphere

1. Smile. It’s contagious.
2. Sing.
3. Lead by example.
4. Praise Often. Criticize Never.
5. Use few words. No one likes lectures.
6. Be positive. Tell us what we CAN do.
7. Keep the pace moving. Boredom is the source of all problems.
8. Prepare in advance.
9. Have a backup plan.

Camp Gan Israel of Cherry Hill

Job Description

Job Title: Day Camp Counselor

Reports to: The Head Counselor

Position Purpose:

Counselors are the primary caregivers for each camper. The Counselor is responsible for planning, teaching, coordinating, and carrying out activities and guiding campers in their personal growth and daily living skills.

Essential Job Functions:

1. Assist in the direction, supervision, and organization of campers in their camper group within activities and throughout the camp in order to meet the intended camper outcomes.
 - ♦ Apply basic youth development principles in working with campers through communication, relationship development, respect for diversity, involvement and empowerment of youth.
 - ♦ Assures campers are properly supervised at all times.
 - ♦ Be aware of and implement safety guidelines.
2. Participate in the development and implementation of program activities for campers within the mission and outcomes.
 - ♦ Responsible for leading or assisting with the teaching of activities.
 - ♦ Actively participate in all program areas as assigned.
 - ♦ Provide for a progression of activities within the framework of individual and group interests and abilities.
 - ♦ Assist in program areas such as music, trips, all camp activities, and arts and crafts as directed.
3. Maintain high standards of health and safety in all activities for campers and staff.
 - ♦ Provide the daily care of each camper within your supervision including recognition of personal health needs.
 - ♦ Ensure that campers receive their medications as directed by Health Care Manager.
 - ♦ Be alert to campers and staff needs and assist them with personal and/or health problems; discuss with camp health manager and/or camp director when appropriate.
 - ♦ Be alert to equipment and facilities to ensure utilization, proper care, and maintenance is adhered to; report repairs needed promptly to camp director.
4. Be a role model to campers and staff in your attitude and behavior.
 - ♦ Follow and uphold all safety and security rules and procedures.
 - ♦ Set a good example to campers and others in regard to general camp procedures and practices including sanitation, schedule, and sportsmanship.
5. Represent the camp when interacting with parents or community members.
 - ♦ Provide parents appropriate feedback and information as needed for their campers to have a successful camp experience.
 - ♦ Follow safety and security protocols when campers are in public while presenting a positive image of the camp.

Other Job Duties:

- ♦ Provide supervision for campers while campers are transported to and from camp or during scheduled field trips off of camp property.
- ♦ Contribute to verbal and written evaluations and communication as requested.
- ♦ Maintaining a clean bunk room, which may include washing tables, sweeping floors, emptying garbage cans.
- ♦ Respecting camp supplies, by putting things away in the proper place, covering markers, paint cans, glue bottles, etc. and directing campers to do the same.
- ♦ Be a positive Jewish role model

Relationships:

- ♦ Counselors should be able to communicate with the parents of the campers at pickup and drop-off. Specifically, a positive anecdote and any issues that arose during each day should be communicated to the parent/guardian every day.
- ♦ Counselors should interact in a friendly, respectful manner with the community members of Chabad of in Cherry Hill, and the annual staff in the offices.

Equipment Used:

- ♦ Counselors may be asked to use fire protection equipment, gardening tools and equipment and drive a passenger car to transport themselves to and from camp.
- ♦ A basic knowledge of word processing and email skills.
- ♦ Knowledge of basic "point-and-shoot" photography.

Qualifications: *(Minimum Education and Experience)*

- ♦ Must be able to obtain or become certified in First Aid/CPR.
- ♦ Must submit health history record and examination form prior to first day of work.
- ♦ Ability to interact with all age levels.

Knowledge, Skills, and Abilities:

- ♦ Understanding of the development needs of youth.
- ♦ Ability to relate to youth and adults in a positive manner.
- ♦ Demonstrated knowledge and skill in program areas designated camp program areas.

Physical Aspects of the Job:

- ♦ Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers and staff.
- ♦ Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- ♦ Ability to observe staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- ♦ Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- ♦ Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.
- ♦ Physical ability to endure a day of camp activities, including walking, running, lifting up to 50lbs., hiking and other camp trips and activities.